

## Individuals and Authorized Signatories (Executors, Trustees, Signing Officers and those holding Power of Attorney)

Home Trust Company requires, at a minimum, either:

- One piece of primary identification and one piece of secondary as listed below; or
- Two separate pieces of primary identification as listed below.

### Identification Document Quality Requirements

Documents must be:

- Original
- Valid (unexpired and signed, if appropriate)
- Legible

### Exclusions

#### SENIORS (67 & OVER)/MINORS (17 & UNDER)\*

- One piece of primary identification; or
- Two pieces of secondary identification (no credit card and debit card combinations).

\*Parents/guardians of minors 12 and under must be identified and provide identification as required by individuals and authorized signatories.

### Primary Identification

### Secondary Identification

1. Canadian Provincial or Territorial Driver's License <sup>2</sup> or Enhanced Driver License <sup>3</sup>	1. Canadian Social Insurance Number Card or Letter or a foreign equivalent <i>e.g., US social security card</i>
2. Canadian Provincial or Territorial Temporary Driver's Permit <i>Only valid with expired driver's license</i>	2. Birth certificate issued in Canada or abroad <i>Excluding baptismal certificates</i>
3. Canadian Passport	3. Current Canadian Citizenship and Immigration Forms: <ul style="list-style-type: none"> <li>• IMM1000 – Record of Landing;</li> <li>• IMM1442 – Temporary Resident Permit; or</li> <li>• IMM 5292/5688 – Confirmation of Permanent Residence <i>Must be used in conjunction with valid foreign passport</i></li> </ul>
4. Canadian Provincial or Territorial Identification Document or Card <i>With photo</i>	4. Canadian Certificate of Registration of Birth Abroad <i>Issued between January 1, 1947 and February 14, 1977</i>
5. Canadian Citizenship Card or Certificate	5. Canadian Provincial or Territorial Temporary Driver's Permit <i>Without expired driver's license</i>
6. Certificate of Naturalization <i>Issued before February 2012</i>	6. Certificate of Retention of Canadian Citizenship <i>Issued between January 1, 1947 and February 14, 1977</i>
7. Canadian Permanent Resident Card	7. Old Age Security Card <sup>3</sup> <i>Issued before January 2008 – with SIN and signature</i>
8. Canadian Secure Certificate of Indian Status/ Canadian Certificate of Indian Status	8. Canadian Provincial or Territorial Health Card <sup>4</sup> <i>Issued by Alberta, British Columbia, New Brunswick, Newfoundland &amp; Labrador, Nunavut, Northwest Territories, Saskatchewan and Yukon</i>
9. Canadian National Institute for the Blind Identification Card	9. Credit Card <sup>5</sup> <i>Issued by Canadian Payments Association member or Home Trust Company – with signature</i>
10. Foreign Passport <i>Government-issued – with photo, date of birth and signature</i>	10. ABM/ATM Card <i>Issued by Canadian Payments Association member – with full name and signature</i>
11. Foreign Driver's License <i>Government-issued – with photo, date of birth and signature</i>	11. Firearms License <i>Without photo</i>
12. Canadian Armed Forces Identification Card	12. Fast Card
13. Quebec Health Insurance Card <sup>2,3</sup>	13. Foreign National Identity Card <i>Government-issued – without photo</i>
14. Foreign National Identity Card <i>Government-issued – with photo</i>	14. British Columbia Services Card <sup>2</sup> <i>Without photo</i>
15. Nexus Card	15. Canadian Provincial or Territorial Identification Document or Card <i>Without photo</i>
16. Firearms License <i>With photo</i>	
17. British Columbia Services Card <i>With photo</i>	

1 For non-Canadians and non-residents, acceptable identification is limited to:  
Primary ID – driver's license, passport or foreign national ID card (with photo)  
Secondary ID – national ID card (without photo), the equivalent of SIN card or credit card<sup>5</sup>

2 The BC Services Card can only be used as one piece of identification.

3 Quebec driver's license, health insurance card and OAS card may only be used if it is offered by the individual for identification.

4 Ontario, Nova Scotia, Prince Edward Island and Manitoba prohibit the use of health insurance cards as identification.

5 Credit cards are limited to major brands – Visa, MasterCard or American Express (pre-paid cards are excluded).